

ABUBAKAR TAFAWA BALEWA UNIVERSITY, BAUCHI

School of Postgraduate Studies

P.M.B, 0248, Bauchi

VICE CHANCELLOR:

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DEAN:

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INSE, RE: COREN

SECRETARY:

Ms. Hadiza Tanimu,

B.Sc. (Bus. Admin) ABU, MBA (ATBU)



Our Ref: ATBU/SPGS/ADM/030

Your Ref:

Date:.....

APPLICATION FOR CHANGE OF COURSE

The Dean,
SPGS,
ATBU, Bauchi.

Through:
Dean Faculty of:.....

Through:
Head Of Department:.....

Dear Sir,

I am applying for permission to change course from:..... to
.....

This is as a result of:-

- a) At the request of my employers ()
- b) The new course is more relevant to my qualification profession ()

Find attached copies of appropriate document in support of my request please.

Yours Sincerely